

BOB ICB BOARD MEETING

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| Title | BOB ICB Board Meetings in Public – Forward Plan | | |
| Paper Date: | 14 November 2023 | Meeting Date: | 21 November 2023 |
| Purpose: | Information | Agenda Item: | 17 |
| Author: | Amaan Qureshi, Business Manager to the Chair; Catherine Mountford, Director of Governance | Exec Lead/ Senior Responsible Officer: | Catherine Mountford, Director of Governance |
| Executive Summary | | | |
| <p>This paper highlights the planned items for the remaining board meetings in public for 2023/2024 (Appendix 1) and the draft forward plan for 2024/2025 (Appendix 2).</p> <p>The agenda structure has been changed to support our move to ensure the Board is focusing on the delivery of the four core aims and our time is balanced across strategy, people/culture and operational delivery. This may need further refinement as we undertake our governance review.</p> <p>The proposed content is correct at the time of publishing but is a live document which is iterated as BOB ICB's workstreams, and related governance oversight requirements, develop.</p> | | | |
| Action Required | | | |
| <p>The board are asked to:</p> <ul style="list-style-type: none"> Note the plan and highlight future items for inclusion. | | | |
| Conflicts of Interest: | No conflict identified. | | |

Appendix 1 – BOARD FORWARD PLAN 2023-2024

| # | Item | 16/01/2024 | 19/03/2024 |
|----------|---|------------|------------|
| 1 | Overview | | |
| 1a | Chief Executive and Directors | ✓ | ✓ |
| 2 | Working Together / Developing the System | | |
| 2a | Place Update | ✓ | ✓ |
| 2b | 2023/24 Operational Plan delivery | ✓ | |
| 2c | Joint Forward Plan Progress | | ✓ |
| 2d | Operational and Financial Planning 2024/25 | ✓ | ✓ |
| 2e | People Plan/workforce development and update | ✓ | |
| 2f | Primary Care Access and Recovery Plan | | ✓ |
| 2g | Primary Care Strategy update | | ✓ |
| 3 | Operational Delivery | | |
| 3a | Finance Report | ✓ | ✓ |
| 3b | Risk - BAF/CRR overview | ✓ | |
| 3c | Performance and Quality Report | ✓ | ✓ |
| 4 | ICB Development / Oversight | | |
| 4a | EPRR Annual report | | |
| 4b | Board Assurance Committees | ✓ | ✓ |

Appendix 2 – BOARD FORWARD PLAN 2024-2025

| # | Item | 21/05/2024 | 16/07/2024 | 17/09/2024 | 19/11/2024 | 21/01/2025 | 18/03/2024 |
|----------|---|------------|------------|------------|------------|------------|------------|
| 1 | Overview | | | | | | |
| 1a | Chief Executive and Directors | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| 2 | Working Together / Developing the System | | | | | | |
| 2a | Place Update | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| 2b | 2024/25 Operational Plan delivery | ✓ | | ✓ | | ✓ | |
| 2c | Joint Forward Plan Progress | | | ✓ | | | ✓ |
| 2d | Operational and Financial Planning 2025/26 | | | | | ✓ | ✓ |
| 2e | Digital and data strategy progress update | ✓ | | | ✓ | | |
| 2f | People Plan/workforce development and update | ? | ? | | | | |
| 2g | Primary Care Strategy update | | | ✓ | | | ✓ |
| 2h | Communications and Engagement update | | ✓ | | | ✓ | |
| 2i | Quality Assurance Framework | | | ✓ | | | |
| 3 | Operational Delivery | | | | | | |
| 3a | Finance Report | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| 3b | Risk - BAF/CRR overview | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| 3c | Performance and Quality Report | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| 3d | Operational Plan Quarterly Review | | | ✓ | | ✓ | |
| 4 | ICB Development / Oversight | | | | | | |
| 4a | EPRR Annual report | | | | | ✓ | |
| 4b | Board Assurance Committees | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| 4c | Board committee annual reports | | ✓ | | | | |
| 4d | Annual Report and Accounts | | | ✓ | | | |