

Summary of Actions – Closed

Ref.	Board date	Agenda Item	Action	Responsible	Target Date	Completion Date	Status
01	01/07/22	2 - Declaration of Interests	All to send updates to Catherine Mountford for Register of Interests	ALL to CM	Ongoing	Updates ongoing as living document.	Closed
02	01/07/22	4 - Confirmation of Board level named roles – Freedom to Speak Up role	AR suggested it would be useful to explore how this role would work within ICB as a group and articulate to system partners how it would work in practice.	CM	30/09/22 Update Nov 22 Board	15/11/2022 update included under matters arising from November meeting	Closed
04	01/07/22	5 - Development of Working with People and Communities Strategy	Update to Board meeting in September on the draft strategy, alongside a set of practical measures.	RB	26/09/22	On agenda for Board on 27 September.	Closed
05	01/07/22	5 - Development of Working with People and Communities Strategy	NB shared Foundation Trusts have extensive relationships with thousands of young people, which could be helpful to RB's work.	RB / NB	09/09/22 Update Nov 22 Board	RB / NB met to discuss, RB to share update with Board.	Closed

06	01/07/22	7 - 2022/23 Operational and Financial Plans	SS flagged the pressure on staff is great and we need to support staff above and beyond staff pay. MT to discuss further with SS and the Chief People Officer (SW) and report back to the Board.	MT / SS / SW	26/09/2 2	CPO and SS updated on progress at the Board Meeting in September. The first ICB People Committee takes place 11/12/22.	Closed
07	01/07/22	7 - 2022/23 Operational and Financial Plans	RE to add costs of inflation to Risk Register	RE	09/09/2 2	RE advised added to risk register.	Closed
08	01/07/22	8 - System Delivery Plan	SC noted that there are opportunities to build the landscape beyond NHS Trusts, to work local authority colleagues to create a collaborative landscape with key stakeholders and optimise what is available. This would be a good challenge for the board to discuss.	CM to add to P&SD Committee Agenda	09/09/2 2	On agenda for meeting on 11/10/22	Closed
09	27/09/22	Public attendees	Record the number of public who attend the Board meetings. Communications team to advise CM to add to minutes for each Board meeting.	CM	Ongoing	Sept 22: five members of the public in the meeting room and fifty-four in the broadcast.	Closed

10	27/09/22	7 - Operational Planning Performance review, Quarter 1	The Board requested more Primary Care details in the next Board paper e.g., table of primary care issues and budget challenges. MT to add to future Board papers.	MT	14/11/22	15/11/2022 update included under matters arising from November meeting	Closed
13	27/09/22	7 - Operational Planning Performance review, Quarter 1	Future meeting to include an overview of the DHSC Secretary of State's priority approach and what it means to our ICB, in practice. MT to flag and agree future agenda meeting item and presenter/s.	MT	To be advised.	15/11/2022 update included under matters arising from November meeting	Closed
16	27/09/22	13 - Working with People and Communities Strategy – Update	A resource is to be allocated to this work and to monitor progress.	RB	Update at Nov. Board meeting	RB to update November Board meeting.	Closed
14	27/09/22	8 - Finance Report	The board discussed the need for 6+6 forecasts for provider organisations and have a view at the aggregate level so they could have confidence in the end of year forecasts and the position going into 2023/24. New Chief Financial Officer (CFO) to follow up action (Jim Hayburn)	JH	To be advised.	Done – Forecast outturn has been agreed with all organisations.	Closed

Key – Green action completed.